**Academic Promotions – Conflict of Interest Declaration Form**

*Please complete and return to* [*academic.promotions@sussex.ac.uk*](mailto:academic.promotions@sussex.ac.uk) *along with your completed Promotion Application Form. This form will be held confidentially within HR. Information about how this form will be used and who will have access to it is set out in section 5 of the Academic Promotions 2024 Process*

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| **Name:** | **School:** |
| **Promotion applied for:** | **Date:** |
| **Please ‘tick’ to confirm if the context/issue of the conflict of interest has already been raised on a formal basis. If so, please provide further details:** | |
| *This declaration form is intended to capture and assess conflicts of interest relating to Academic Promotion Applicants and their School Promotions Committee Panel Members.*  *Please set out below any conflicts of interests you wish to address.*  *You should indicate the panel member(s) and how you believe a conflict of interest would arise, should the panel member(s) in question evaluate your application for promotion. Where possible, please provide evidence to confirm your statement of a conflict of interest. This can be within the form or including links to external files saved (e.g. grievance cases, email trails, relationship declarations etc.).*  **This form should be completed in Calibri size 11** | |