**Academic Promotions 2024 – Application**

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| When completing this application, please use font Calibri size 11 and ensure that you address each of the points using the Promotion Application Guidance Notes provided and refer to the Academic Promotion Criteria. Completed applications must be emailed to [academic.promotions@sussex.ac.uk](mailto:academic.promotions@sussex.ac.uk) by 9am on Monday 11 March 2024. |

**Please note: It is the applicant’s responsibility to ensure that their application is complete and that they have provided all the required information on their application form. An applicant knowingly providing false information on the application form may result in a disciplinary action.**

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| **Personal Details** | |
| **Title:** |  |
| **Forename(s):** |  |
| **Surname:** |  |
| **School & Department:** |  |
| **Current Post:** |  |
| **Date of appointment to current post:** |  |
| **Working Hours/FTE:** |  |
| **Head of School:** |  |
| **Application for promotion to:** |  |
| **Pathway:**  **(Education & Research, Education & Scholarship or Research)** |  |
| **Suggested Title:**  **(if appointed to Professor or Reader)** |  |

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| **Application – Summary CV** |
| **1. Education / Qualifications:** |
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| **2. Career History:** |
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| **3. Publications: List of all outputs in career** |
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| **4. Grants: (list all grants captured in career up to present day; to include total amount; funding source; whether PI or Co-I)** |
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| **5. PhD Supervision:** |
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| **6. Education and Scholarship Portfolio:** |
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| **7. Prizes, Awards, Honours:** |
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| **8. Academic and Professional memberships and networks:** |
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| **9. Conference Papers where invited as the keynote speaker:** |
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| **10. Citizenship - Contribution to Department, School and University:** |
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| **11. International,** **Business, Community and Public Engagement:** |
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| **12. Personal Statement: You should provide a statement of up to 300 words setting out clearly your case for promotion and specifically how you fit the criteria. Please use the individual circumstances form should you wish to include any personal circumstances that may have impacted your research output (these can be confidential or shared with all panels).** |
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